### **Cobblestone Community Development District**

**Board of Supervisors** Tatiana Pagan, Chairman Stephen Bennett, Vice Chairperson John Blakley, Assistant Secretary Lee Thompson, Assistant Secretary Betty Valenti, Assistant Secretary

Bryan Radcliff, District Manager Erin McCormick, District Counsel Tonja Stewart, District Engineer

### **Regular Meeting Agenda**

Friday, September 22, 2023, at 10:00 a.m.

The Regular Meeting of the Cobblestone Community Development District will be held on September 22, 2023, at 10:00 a.m. at The SpringHill Suites by Marriott Tampa Suncoast Parkway located at 16615 Crosspointe Run, Land O'Lakes, FL 34638. Please let us know at least 24 hours in advance if you are planning to call into the meeting. Following is the Agenda for the Meeting

Join Zoom Meeting

https://us06web.zoom.us/j/82736293614?	pwd=WW80SjlpNVNSOEFqWW	1peDI0b3VBUT09
Dial by your location +1 305 224 1968	Meeting ID: 827 3629 3614	Passcode: 302753

All cellular phones and pagers must be turned off during the meeting.

### **REGULAR MEETING OF BOARD OF SUPERVISORS**

### 1. CALL TO ORDER/ROLL CALL

2. PUBLIC COMMENT Each individual has the opportunity to comment and is limited to three (3) minutes for such comment.

### **3. BUSINESS ITEMS**

A. Discussion of Tow Proposals	Under Separate Cover
B. Consideration of Yellowstone Landscaping Addendum	Tab 01
C. Discussion of agreement for ROW / Front Entrance Maintenance	
B. General Matters of the District	
4. CONSENT AGENDA ITEMS	
A. Consideration of Regular Meeting Minutes August 23, 2023,	Tab 02
B. Consideration of Operations and Maintenance Expenditures August 2023	Tab 03
C. Review of Financial Reports for Month Ending August 31, 2023,	Tab 04
3. VENDOR AND STAFF REPORTS	
A. District Counsel	
B. District Manager	Under Separate Cover
i. Community Inspection Reports	
C. District Engineer	
6. BOARD MEMBERS COMMENTS	
7. PUBLIC COMMENTS	

### 8. ADJOURNMENT

We look forward to speaking with you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300. Sincerely,

Bryan Radeliff

District Manager

District Office Inframark Community Development Services 2005 Pan Am Circle Tampa, Florida 33607 (813) 873 – 7300 Meeting Location: SpringHill Suites by Marriott Tampa Suncoast Parkway 16615 Crosspointe Run Land O'Lakes, FL 34638

www.cobblestonecdd.com



### Cobblestone CDD Addendum 1 Exhibit A Landscape Management Service Pricing Sheet

### **Core Maintenance Services**

\$4,200.00
N/A
N/A

Grand Total Annual	\$4,200.00
Monthly	\$350.00

EXCELLENCE IN COMMERCIAL LANDSCAPING

1 2 3 4	С	TES OF MEETING OBBLESTONE DEVELOPMENT DISTRICT
5	The regular meeting of the	Board of Supervisors of Cobblestone Community
6	Development District was held on Wedne	esday, August 23, 2023, at 10:00 a.m. at The SpringHill
7	Suites by Marriott Tampa Suncoast Park	way located at 16615 Crosspointe Run, Land O'Lakes,
8	FL 34638.	
9 10 11	Present and constituting a quorum	i were:
12	Tatiana Pagan	Chairperson
13	Stephen Bennett	Vice Chairperson
14	Lee Thompson	Assistant Secretary
15	John Blakley	Assistant Secretary
16	Betty Valenti	Assistant Secretary
17 18	Also magont work	
18 19	Also present were:	
20	Bryan Radcliff	District Manager
20	Erin McCormick	District Counsel
22	Gary Schwartz	District Manager
23	Tonja Stewart	District Engineer (via audio communication)
24	·	
25	The following is a summary of th	e discussions and actions taken.
26		
27	FIRST ORDER OF BUSINESS	Call to Order/Roll Call
28	Mr. Radcliff called the meeting to order,	and a quorum was established.
29	SECOND ODDED OF DUGINESS	
30	SECOND ORDER OF BUSINESS	Public Comment
31 32	There being none, the next order of busin	ess followed.
33 34	THIRD ORDER OF BUSINESS A. District Counsel	Vendor and Staff Reports
35	<b>B.</b> District Manager	
36	i. Community Inspection	Reports
37	• •	presented his Field Services Report to the Board.
38	Additional pict	ures were also reviewed from an on-site visit conducted
39	by Ms. Pagan.	
40	A conversation	ensued regarding the status of the landscaping.
41	• The Board requ	uested attendance by Yellowstone at the next scheduled
42	meeting.	
43	C. District Engineer	
44	The Board ratified the Dis	strict Engineering agreement with Stantec.

45 46	On MOTION by Ms. Valenti seconded by Mr. Bennett with all in favor, <i>Stantec</i> agreement, was ratified. 5-0
47 48	FOURTH ORDER OF BUSINESS Business Items
40 49	A. Discussion of Front Entrance Maintenance / ROW
50	• The Board discussed the topic of the District assuming maintenance of the
51	front entrance ROW from Pasco County.
52	• The Board instructed District Counsel to pursue possible maintenance
53	from the County.
54	<b>B.</b> Discussion of Tow Proposal
55	• The Board discussed the status of tow policy proposals for the District.
56	• Mr. Radcliff will present proposals at the next meeting.
57 58	C. Ratification of WREC Streetlight Agreement
59	On MOTION by Mr. Bennett seconded by Mr. Pagan with all in
60	favor, <i>Streetlight Agreement</i> between the District and MI Homes,
61	was ratified. 5-0
62	D. General Matters of the District
63	There being no report, the next order of business followed.
64	
65	FIFTH ORDER OF BUSINESS Consent Agenda Items
66	A. Consideration of Public Hearing & Regular Meeting Minutes July 28, 2023
67	<b>B.</b> Consideration of Operations and Maintenance Expenditures July 2023
68 69	C. Review of Financial Reports for Month Ending July 31, 2023
70	On MOTION by Mr. Blakley seconded by Mr. Thompson with all in
71	favor Consent Agenda, was approved. 5-0
72	
73	SIXTH ORDER OF BUSINESS Board Member Comments
74	There being none, the next order of business followed.
75	
76	SEVENTH ORDER OF BUSINESS Public Comments
77	There being none, the next order of business followed.
78 70	EIGHTH ORDER OF BUSINESS Adjournment
79 80	EIGHTH ORDER OF BUSINESSAdjournmentThere being no further business,
81	There being no further business,
82	On MOTION by Mr. Thompson seconded by Ms. Pagan with all in
83	favor the meeting was adjourned at 10:18 a.m.
84	
85	
86	Bryan Radcliff Tatiana Pagan
87	District Manager Chairperson

### COBBLESTONE CDD

### Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
HORNER ENVIROMENTAL PROFESSIONALS, INC	219163	\$750.00		AQUATIC SERVICES - JUNE 2023
INFRAMARK LLC	100144	\$3,997.86		DISTRICT INVOICE AUGUST 2023
Monthly Contract Subtotal		\$4,747.86		
Variable Contract				
BETTY VALENTI	BV 072823	\$200.00		SUPERVISOR FEE 07/28/23
BETTY VALENTI	BV 082323	\$200.00	\$400.00	SUPERVISOR FEE 08/23/23
JOHN C. BLAKLEY	JB 072823	\$200.00		SUPERVISOR FEE 07/28/23
JOHN C. BLAKLEY	JB 082323	\$200.00	\$400.00	SUPERVISOR FEE 08/23/23
LEE R. THOMPSON	LT 072823	\$200.00		SUPERVISOR FEE 07/28/23
LEE R. THOMPSON	LT 082323	\$200.00	\$400.00	SUPERVISOR FEE 08/23/23
Variable Contract Subtotal		\$1,200.00		
Utilities				
PASCO COUNTY UTILITIES	1217610 080723	\$311.03		LATE FEE
PASCO COUNTY UTILITIES	18929058	\$766.96	\$1,077.99	WATER SERVICE 07/07/23-08/08/23
WITHLACOOCHEE RIVER ELECTRIC	2246427 081123	\$52.24		SERVICE 07/10/23 - 08/08/23
WITHLACOOCHEE RIVER ELECTRIC	WREC 080123	\$62,894.50	\$62,946.74	STREET LIGHT DEPOSIT CUSTOMER #20142019
Utilities Subtotal		\$64,024.73		
Regular Services				
ERIN MCCORMICK LAW, PA	10676	\$3,195.50		LEGAL SERVICES 06/05/23 - 06/22/23
YELLOWSTONE LANDSCAPE	TM 575161	\$3,433.91		IRRIGATION REPAIRS - NEW VALVE
Regular Services Subtotal		\$6,629.41		
Additional Services		\$0.00		
Additional Services Subtotal		\$0.00		
TOTAL		\$76,602.00		

### COBBLESTONE CDD

### Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description

Approved (with any necessary revisions noted):

Signature:

Title (Check one):

[] Chariman [] Vice Chariman [] Assistant Secretary



HORNER ENVIRONMNETAL PROFESSIONALS, INC. 28536 WALKER DRIVE WESLEY CHAPEL, FLORIDA 33544 TEL: 813-907-9500



Bill To Cobblestone CDD Inframark 2005 Pan Am Circle Ste 300 Tampa, FL 33607

Project Name: Cobblestone

Billing Period: June 2023

### **Service Description**

Monthly application of approved aquatic herbicides for the control of nuisance/exotic vegetation and the removal of trash/debris from the ponds (not including construction trash/debris).

Client coordination as needed

Balance Due: \$750.00

Thank you for the opportunity to assist you with this project.



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## INVOICE

2002 West Grand Parkway North Suite 100 Katy, TX 77449	<b>INVOICE#</b> #100144	<b>DATE</b> 8/28/2023
BILL TO	CUSTOMER ID C2409	NET TERMS Net 30
Cobblestone CDD 2005 Pan Am Cir Ste 300 Tampa FL 33607-6008	PO#	<b>DUE DATE</b> 9/27/2023
United States		

#### Services provided for the Month of: August 2023

.. ..

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Administration	1	Ea	375.00		375.00
District Management	1	Ea	2,083.33		2,083.33
Accounting Services	1	Ea	750.00		750.00
Financial & Revenue Collection	1	Ea	100.00		100.00
Recording Secretary	1	Ea	200.00		200.00
Technology/Data Storage	1	Ea	50.00		50.00
Website Maintenance / Admin	1	Ea	100.00		100.00
Rental & Leases	1	Ea	50.00		50.00
B/W Copies	126	Ea	0.15		18.90
Postage	101	Ea	0.63		63.63
WO# WOCCDD07132023- Reassmble/Secure PVC fence	1	Ea	207.00		207.00
Subtotal					3,997.86

Subtotal	\$3,997.86
Тах	\$0.00
Total Due	\$3,997.86

#### Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below: Account Name: INFRAMARK, LLC ACH - Bank Routing Number: 111000614 / Account Number: 912593196 Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

## Cobblestone CDD MEETING DATE: July 28, 2023 DMS Staff Signature \_\_\_\_\_\_ By MAXUER

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Tatiana Pagan		Salary Accepted	\$200
Stephen Bennett	MANO	Salary Accepted	\$200
John Blakley		Salary Accepted	\$200
Lee Thompson		Salary Accepted	\$200
Betty Valenti		Salary Accepted	\$200

BV072823

## Cobblestone CDD MEETING DATE: <u>August 23, 2023</u> DMS Staff Signature <u>Bryan</u> LADGLEFF

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Tatiana Pagan		Salary Accepted	\$200
Stephen Bennett		Salary Accepted	\$200
John Blakley		Salary Accepted	\$200
Lee Thompson		Salary Accepted	\$200
Betty Valenti		Salary Accepted	\$200

BV 082323

## Cobblestone CDD MEETING DATE: July 28, 2023 DMS Staff Signature \_\_\_\_\_\_ FM (AXUE79)

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Tatiana Pagan		Salary Accepted	\$200
Stephen Bennett	WWW NO	Salary Accepted	\$200
John Blakley		Salary Accepted	\$200
Lee Thompson		Salary Accepted	\$200
Betty Valenti		Salary Accepted	\$200

JB U72823

## Cobblestone CDD MEETING DATE: <u>August 23, 2023</u> DMS Staff Signature <u>BKYN KADULTE</u>

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Tatiana Pagan		Salary Accepted	\$200
Stephen Bennett		Salary Accepted	\$200
John Blakley		Salary Accepted	\$200
Lee Thompson		Salary Accepted	\$200
Betty Valenti		Salary Accepted	\$200



## Cobblestone CDD MEETING DATE: July 28, 2023 DMS Staff Signature

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Tatiana Pagan		Salary Accepted	\$200
Stephen Bennett	We NO	Salary Accepted	\$200
John Blakley		Salary Accepted	\$200
Lee Thompson		Salary Accepted	\$200
Betty Valenti		Salary Accepted	\$200

LT 072823

## Cobblestone CDD MEETING DATE: <u>August 23, 2023</u> DMS Staff Signature <u>Bryny Kadalle</u>

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Tatiana Pagan		Salary Accepted	\$200
Stephen Bennett		Satary Accepted	\$200
John Blakley		Salary Accepted	\$200
Lee Thompson		Salary Accepted	\$200
Betty Valenti		Salary Accepted	\$200

LT U82323



PASCO COUNTY UTILITIES **CUSTOMER INFORMATION & SERVICES** P.O. BOX 2139 NEW PORT RICHEY, FL 34656-2139

LAND O' LAKES NEW PORT RICHEY DADE CITY

(813) 235-6012 (727) 847-8131 (352) 521-4285

www.pascocountyutilities.com

8/3/2023

Customer #:

Account #:

AUG 7 2023

eceived

COBBLESTONE CDD

Service Address:

**2 INCH RECLAIM METER** 

01400688

1217610

## **Delinquent Reminder**

Avoid Additional Fees & Charges

Dear COBBLESTONE CDD,

Your account has a balance at least 45 days past due and may be subject to disconnection. Please pay the delinquent amount immediately to avoid disconnection of service(s).

For your convenience, you may make a credit card payment online at PascoCountyUtilities.com, under Pay My Bill, or by phone by calling (855) 786-5344. You may also pay, in person, with cash, money order or debit/credit card at any of our Pasco County Utilities service locations. Please note, Visa is not accepted at any walk-up or drive-through location.

West Pasco 7536 State Street New Port Richey, FL 34652 Drive Thru Services Only Mon. - Fri, 8:30 am. - 4 p.m.

Central Pasco 19420 Central Blvd Land O Lakes, FL 34638 Drive Thru Services Only Mon. - Fri. 8:30 a.m. - 4 p.m. East Pasco 14236 Sixth Street, Ste 103 Dade City, FL 33523 Limited Walk-up Services Only Mon. - Fri. 8:30 a.m. - 4 p.m.

.,)

If your services are disconnected due to non-payment, you may be required to pay the entire balance, plus a reconnect fee and security deposit, prior to services being restored. If paying online or by phone, please contact Pasco County Utilities to confirm your payment has been received and services have been scheduled for restoration.

Please contact Pasco County Utilities with any questions or concerns you may have.

West Pasco (727) 847-8131 Central Pasco (813) 235-6012

Email: UtilCustServ@MyPasco.net

(352) 521-4285

East Pasco

YOUR ACCCOUNT MAY NOT BE CREDITED UNLESS BOTTOM PORTION OF LETTER IS RETURNED WITH PAYMENT



TO PAY ONLINE, VISIT www.pascoeasypay.pascocountyfl.net

Customer #01400688 Account # 1217610

**Delinquent Amount Due** \$ 311.03

Amount Enclosed

PASCO COUNTY UTILITIES **CUSTOMER INFORMATION & SERVICES** P.O. BOX 2139 NEW PORT RICHEY, FL 34656-2139

COBBLESTONE CDD 2005 PANAM CI SUITE 300 **TAMPA FL 33607** 

014006887121761081859965340000311030

CU P.C	SCO COUNTY UTILI ISTOMER INFORMAT D. BOX 2139 W PORT RICHEY, FI	FION & SERVICES		HEY (727) 8			1 1 1 14-92910
COBBLESTONE (	CDD				Acco	unt #	Customer #
Service Address:	2 INCH RECLAIN	I METER			1217	610	01400688
Bill Number: Billing Date: Billing Period:	18929058 8/17/2023 7/7/2023 to 8/8/2	023				se use the 15-digit num n making a payment thr	
			arges took effect Oc	t. 1, 2022.		121761001400688	
		<u>t.ly/pcurates</u> for ad	ditional details.				
Service	Meter #	Prev Date	rious Read	Curi Date	rent Read	# of Days	Consumption in thousands
Irrig Potable	200753358	7/7/2023	1229	8/8/2023	1406	32	177
	Usag	e History	-		Tra	nsactions	
August 2023 July 2023 June 2023 May 2023 April 2023	Water		Irrigation 177 256 409 364 200	Previous Bill Payment 08/15 Payment 07/26 Balance Forward Current Transactions Water Water Base Ch Water Charges Water Charges Water Charges Total Current Tran	3/23 arge 80 40 57	.0 Thousand Gals X \$3.2 .0 Thousand Gals X \$6.4 .0 Thousand Gals X \$8.7	9 259.60

Annual Water Quality Report: The 2022 Consumer Confidence Report is available online at bit.ly/PascoRegionalCCR. To request a paper copy, please call (813) 929-2733.

COLUMN STREET	Please return this portion with payment	Account # Customer #	1217610 01400688
TORIUS	TO PAY ONLINE, VISIT pascoeasypay.pascocountyfl.net	Balance Forward Current Transactions	-311.03 CR 1,077.99
Check this box if entering change of mailing address on back.		Total Balance Due Due Date	<b>\$766.96</b> 9/5/2023
2005 PA	Round-U ESTONE CDD NAM CI SUITE 300 FL 33607	Jp Donations to Charity Amount Enclosed	

PASCO COUNTY UTILITIES CUSTOMER INFORMATION & SERVICES P.O. BOX 2139 NEW PORT RICHEY, FL 34656-2139

WITHLACOOCHEE RIVER ELECTRIC COOPERATIVE, INC. Your Touchstone Energy® Cooperative P.O. Box 278 • Dade City, Florida 33526-0278	nber 341575369 Amou Number 20142019 Curre	ate 08/11/2023 Int Due 52.24 Int Charges Due 09/06/2023 District Office Serving You One Pasco Center
	See Reverse Side For More Information	
Service Address         3106 GALL BLVD           Service Description         ENTRY MONUMENT           Service Classification         General Service Non-Demand	ELECTRIC SE From To Date <u>Reading</u> Date <u>Reading</u> <u>Multiplie</u> 07/10 1202 08/08 1291	
Comparative Usage Information Average kWh Period Days Per Day Aug 2023 29 3 BILLS ARE DUE WHEN RENDERE A 1.5 percent, but less than \$5, late cl will apply to unpaid balances as of 5:00 on the due date sh	ot Payment <sub>arge</sub> Balance Forward .m.	0.00 345.00CR 345.00CR
on the due date sh on this bill. 2 0 1 4 2 0 1 9	Reconnect Fee Customer Charge Energy Charge 89 KWH @ 0.05017 Fuel Adjustment 89 KWH @ 0.04000 FL Gross Receipts Tax State Tax	40.00 39.16 4.47 3.56 1.21 3.36
You have 24-hour access to manage yo account on-line through Smarthub at www.wrec.net. If you would like to make payment using your credit card, please of 844-209-7166. This number is WREC's	Deposit Applied	0.48 5.00 300.00 397.24 e Pay 52.24

WITHLACOOCHEE RIVER ELECTRIC

Secure Pay-By-Phone system.

COOPERATIVE, INC

° № **2246427** 

7611

Your Touchstone Energy Cooperative P.O. Box 278 • Dade City, Florida 33526-0278 Please **Detach and Return** This Portion With Your Payment To Ensure Accurate Posting. See Reverse Side For Mailing Instructions

Bill Date: 08/11/2023 Received AUG 1 5 2023

Use above space for address change ONLY.

District: OP08

- OP08
- COBBLESTONE CDD 2005 PAN AM CIR STE 300
- TAMPA FL 33607-6008
- ությունը ուսերիներին իրերինիներին հերկերին

Make check payable to W.R.E.C. MUST BE IN BLACK OR BLUE INK.

Current Charges Due Date	09/06/2023
TOTAL CHARGES DUE	52.24
Total Charges Due After Due Date	57.24

000224642700000522400000522406

I

Date:	August 1, 2023
Member's Name:	Cobblestone CDD
Email	BRYAN.RADCLIFF@INFRAMARK.COM
Customer Number: Account Number: Meter Number:	20142019 2246429 Public Lighting
Service Address:	
Fees required for servi	ce connection or reconnection:

4.15

Membership Fee:	\$0.00	
Commercial Deposit Required:	\$2,607.00	
Connection Fee:	\$40.00	CAN BE BILLED
5 Year Term Light Deposit	\$60,287.50	

Zeep Panaseny VP of Finance

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M/I Homes of Tampa, LLC 4343 Anchor Plaza Parkway | 200 | Tampa, FL | 33634 www.mihomes.com/Tampa Phone: (813) 393-5726 Mobile: (813) 420-3223 zpanaseny@mihomes.com

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From: Alysia L. Lorenzo <<u>alorenzo@wrec.net</u>> Sent: Thursday, August 3, 2023 8:22 AM To: Adam P. Stapleton <<u>astapleton@wrec.net</u>>; Stephen M. Bennett <<u>smbennett@MIHOMES.com</u>> Cc: Tatiana Pagan <<u>tpagan@mihomes.com</u>>; Zeep Panaseny <<u>zpanaseny@MIHOMES.com</u>>; Michael R. Gulvin <<u>mgulvin@wrec.net</u>>

Subject: RE: [EXTERNAL:] COBBLESTONE; Phase 1 Street Lights transfer to CDD Account

EXTERNAL EMAIL: Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good morning,

Sorry I was out of the office yesterday but yes Adam explained it correctly. Since the lights have been connected we prorate the deposit down for a new applicant.

Alysia Lorenzo Customer Accounts Control Clerk Withlacoochee River Electric Cooperative alorenzo@wrec.net (352)567-5133 ext 6225



From: Adam P. Stapleton <astapleton@wrec.net>
Sent: Wednesday, August 2, 2023 7:48 AM
To: Stephen M. Bennett <<u>smbennett@MIHOMES.com</u>>
Cc: Tatiana Pagan <<u>tpagan@mihomes.com</u>>; Zeep Panaseny <<u>zpanaseny@MIHOMES.com</u>>; Michael R. Gulvin
<<u>mgulvin@wrec.net</u>>; Alysia L. Lorenzo <<u>alorenzo@wrec.net</u>>
Subject: RE: [EXTERNAL:] COBBLESTONE; Phase 1 Street Lights transfer to CDD Account

Good morning Stephen,

The 5-year deposit covers the cost of installing the lights. Once the lights have been installed and energized WREC starts to recoup that cost, and at the end of the 5 years the deposit is refunded, or the bond is released. Since these lights have already been connected WREC has started to recover some of that cost, the remaining amount of that deposit is prorated. There is no need to require the full 5-year deposit since WREC has already recovered some of that cost. The 2-month billing deposit does not change though, that amount stays the same. This is not my area of expertise, but I think that is how it was explained to me.

Alysia- Please correct me if I am wrong on any of the above.

Thank you,

### **Adam Stapleton**

Engineering Technician One Pasco District Engineering 30461 Commerce Drive San Antonio, FL 33576 352-588-5115 Ext. 1131 astapleton@wrec.net



From: Stephen M. Bennett <smbennett@MIHOMES.com>
Sent: Tuesday, August 1, 2023 6:53 PM
To: Adam P. Stapleton <astapleton@wrec.net>
Cc: Tatiana Pagan <<u>tpagan@mihomes.com</u>>; Zeep Panaseny <<u>zpanaseny@MIHOMES.com</u>>

· .

Subject: [EXTERNAL:] COBBLESTONE; Phase 1 Street Lights transfer to CDD Account	
Importance: High	

Adam:

The Cobblestone CDD is in process of transferring the Deposit for the Ph 1 Street Lights from MI Homes to the CDD.

When the CDD contacted WREC, (Alysia Lorenzo) regarding the deposit amount that the CDD would need to come up with... they were told it was **\$60,287.50**, with a commercial deposit of \$2607. (see attached correspondence)

When MI paid the Original Deposit, it was \$72,345, with a commercial deposit of \$2607. (see attached)

The difference between the two Deposits is approx.. \$12,057.20.

Can you or someone else in your company please explain the reason for the difference ?

Thanks for your help.

Stephen Bennett Land Project Manager

M/I Homes of Tampa, LLC | Land Development 4343 Anchor Plaza Parkway | 200 | Tampa, FL | 33634 Phone: (813) 393-5767 Mobile: (813) 735-7939 smbennett@mihomes.com

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Cobblestone CDD	Invoice Date	Invoice Number
Brittany Crutchfield 2005 Pan Am Circle, Suite 300	07/06/2023	10676
Tampa, FL 33607	Terms	Service Through
Email: districtinvoices@inframark.com, teresa.farlow@inframark.com		07/06/2023

Date	Ву	Services	Hours	Amount
06/05/2023	Erin R McCormick	Review of Agendas for Joint Legislative Auditing Committee; telephone conference with Bryan Radcliff regarding towing policy and companies providing services, and preparation and transmittal of assessment rolls; prepare time line for publication of notice of assessment hearing and sending out letters to residents	0.60	\$ 231.00
06/13/2023	Erin R McCormick	Review of email from Tonja Stewart; revise Agreement for District Engineering Services; email to Tonja Stewart regarding above;	0.60	\$ 231.00
06/13/2023	Erin R McCormick	Telephone conference with Bryan Radcliff regarding issues in preparation for CDD meeting; Prepare Resolution setting public hearing for O&M Assessments; email to Leah Popelka and review response; email to Bryan Radcliff and transmit Resolution setting public hearing;	0.90	\$ 346.50
06/16/2023	Erin R McCormick	Review of O&M Assessment Schedule for Hilltop Point; email to Leah Popelka, Monica Alvarez, Tatiana Pagan and Zeep Panaseny regarding above; review of emails from Aysha Torres and Leah Popelka; review of draft Agendas for Hilltop Point and Cobblestone CDD meetings; email to Bryan Radcliff, Aysha Torres and Leah Popelka regarding above; review of emails from Bryan Radcliff;	1.20	\$ 462.00
06/17/2023	Erin R McCormick	Prepare Developer Funding Agreement for FY 2023-2024	0.30	\$ 115.50
06/20/2023	Erin R McCormick	Review of Agenda, Minutes and back up materials and prepare for Board of Supervisors meeting; review of Preliminary Assessment Roll; emails to Bryan Radcliff, Leah Potelka, Monica Alvarez regarding above and not including in Agenda or online; emails to Bryan Radcliff and Leah Potelka regarding Assessment Schedules needed;	1.40	\$ 539.00

Cobblestone CDD	Invoice Date	Invoice Number
Brittany Crutchfield 2005 Pan Am Circle, Suite 300	07/06/2023	10676
Tampa, FL 33607	Terms	Service Through
Email: districtinvoices@inframark.com, teresa.farlow@inframark.com		07/06/2023

06/21/2023	Erin R McCormick	Review of Agreement with Tower Towing; emails to and from Bryan Radcliff regarding distance from community; review of emails from Bryan Radcliff and Tatiana Pagan regarding deposit for streetlights and possible surety bond; Teams call with Bryan Radcliff and Tatiana Pagan regarding towing policy, streetlights and assessment rolls and schedules; review of assessment schedules from Leah Popelka; email to Bryan Radcliff regarding notices to property owners and newspaper notice; prepare proposed Resolution regarding towing policy; review of revised Agenda Book, make comments and transmit to Aysha Torres	2.80	\$ 1,078.00
06/22/2023	Erin R McCormick	Review of email from Aysha Torres; email to Tonja Stewart regarding Stantec agreement; prepare for Board of Supervisors meeting; receipt of email from Tonja Stewart;	0.50	\$ 192.50

Total Hours	8.30 hrs
Total Work	\$ 3,195.50
Total Invoice Amount	\$ 3,195.50
Previous Balance	\$ 2,987.59
Balance (Amount Due)	\$ 6,183.09

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LANDSCAPE	TM 575161	8/15/2023					
Bill To:	TERMS	PO NUMBER					
Cobblestone CDD	Net 30						
c/o Inframark 2005 Pan Am Circle Suite 300 Tampa, FL 33607 Property Name: Cobblestone CDD	Remit To: Yellowstone Landscape PO Box 101017 Atlanta, GA 30392-1017						
	Invoice Due Date:	September 14, 2023					
	Invoice Amount:	\$3,433.91					
Description		Current Amount					
New irrigation valve install at main entrance middel island							
Irrigation Repairs		\$3,433.91					
[ // /	Invoice Tot	al \$3,433.91					

**INVOICE** 

**INVOICE DATE** 

**INVOICE #** 

# IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.

# Cobblestone Community Development District

Financial Statements (Unaudited)

Period Ending August 31, 2023

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

Balance Sheet

As of August 31, 2023

(In Whole Numbers)

	G	ENERAL	RIES 2022-1 BT SERVICE		RIES 2022-1 CAPITAL PROJECTS	RIES 2022-2 CAPITAL ROJECTS	GENERAL (ED ASSETS	L	GENERAL ONG-TERM	
ACCOUNT DESCRIPTION		FUND	 FUND	 FUND	 FUND	 FUND	 FUND	D	EBT FUND	TOTAL
ASSETS										
Cash - Operating Account	\$	7,282	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-	\$ 7,282
Due From Other Funds		-	1,482	-	-	95,474	-		-	96,956
Investments:										
Acquisition & Construction Account		-	-	-	750	-	-		-	750
Capitalized Interest Account		-	-	-	-	44,333	-		-	44,333
Construction Fund		-	-	-	4	-	-		-	4
Reserve Fund		-	113,343	63,789	-	-	-		-	177,132
Revenue Fund		-	78,342	382	-	-	-		-	78,724
Utility Deposits - TECO		62,895	-	-	-	-	-		-	62,895
Fixed Assets										
Construction Work In Process		-	-	-	-	-	5,173,784		-	5,173,784
Amount To Be Provided		-	-	-	-	-	-		5,875,000	5,875,000
TOTAL ASSETS	\$	70,177	\$ 193,167	\$ 64,171	\$ 754	\$ 139,807	\$ 5,173,784	\$	5,875,000	\$ 11,516,860
LIABILITIES Accounts Payable Loan Payable Bonds Payable Due To Other Funds	\$	18,523 62,895 - 1,482	\$ 	\$ - - - 95,474	\$ -	\$ - - -	\$ -	\$	- - 5,826,035 -	\$ 18,523 62,895 5,826,035 96,956
TOTAL LIABILITIES		82,900	-	95,474	-	-	-		5,826,035	6,004,409
FUND BALANCES Restricted for:										
Debt Service		-	193,167	-	-	-	-		-	193,167
Capital Projects		-	-	-	754	139,807	-		-	140,561
Unassigned:		(12,723)	-	(31,303)	-	-	5,173,784		48,965	5,178,723
TOTAL FUND BALANCES		(12,723)	193,167	(31,303)	754	139,807	5,173,784		48,965	5,512,451
TOTAL LIABILITIES & FUND BALANCES	\$	70,177	\$ 193,167	\$ 64,171	\$ 754	\$ 139,807	\$ 5,173,784	\$	5,875,000	\$ 11,516,860

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Statement of Revenues, Expenditures and Changes in Fund Balances

### For the Period Ending August 31, 2023 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES				
Special Assmnts- CDD Collected	563,167	108,395	(454,772)	19.25%
Developer Contribution	-	43,690	43,690	0.00%
TOTAL REVENUES	563,167	152,085	(411,082)	27.01%
EXPENDITURES				
Administration				
Supervisor Fees	-	4,600	(4,600)	0.00%
ProfServ-Dissemination Agent	2,083	-	2,083	0.00%
ProfServ-Info Technology	500	550	(50)	110.00%
ProfServ-Recording Secretary	2,000	2,200	(200)	110.00%
ProfServ-Trustee Fees	-	7,004	(7,004)	0.00%
District Counsel	9,500	13,043	(3,543)	137.29%
District Engineer	9,500	-	9,500	0.00%
Administrative Services	3,750	4,290	(540)	114.40%
Management & Accounting Services	4,000	4,000	-	100.00%
District Manager	20,834	22,917	(2,083)	110.00%
Accounting Services	14,500	8,250	6,250	56.90%
Website Compliance	1,800	1,500	300	83.33%
Postage, Phone, Faxes, Copies	500	678	(178)	135.60%
Rentals - General	500	550	(50)	110.00%
Public Officials Insurance	2,500	2,250	250	90.00%
Legal Advertising	3,500	1,580	1,920	45.14%
Miscellaneous Services	250	279	(29)	111.60%
Bank Fees	200	305	(105)	152.50%
Financial & Revenue Collections	2,625	1,100	1,525	41.90%
Misc-Contingency	-	(2)	2	0.00%
Website Administration	2,000	1,100	900	55.00%
Office Supplies	100	-	100	0.00%
Dues, Licenses, Subscriptions	175	187	(12)	106.86%
Total Administration	80,817	76,381	4,436	94.51%

Statement of Revenues, Expenditures and Changes in Fund Balances

### For the Period Ending August 31, 2023 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Electric Utility Services				
Electricity - General	12,000	397	11,603	3.31%
Electricity - Streetlights	75,000	-	75,000	0.00%
Total Electric Utility Services	87,000	397	86,603	0.46%
Water Utility Services				
Utility - Water	4,500	10,384	(5,884)	230.76%
Total Water Utility Services	4,500	10,384	(5,884)	230.76%
Garbage/Solid Waste Services				
Garbage - Recreational Facility	2,800	-	2,800	0.00%
Total Garbage/Solid Waste Services	2,800	-	2,800	0.00%
Stormwater Control				
Aquatic Maintenance	18,000	3,450	14,550	19.17%
Aquatic Plant Replacement	500	-	500	0.00%
Total Stormwater Control	18,500	3,450	15,050	18.65%
Other Physical Environment				
Insurance - General Liability	3,200	2,750	450	85.94%
Insurance -Property & Casualty	22,500	-	22,500	0.00%
R&M-Other Landscape	5,000	900	4,100	18.00%
Landscape - Annuals	14,000	1,497	12,503	10.69%
Landscape - Mulch	18,500	-	18,500	0.00%
Landscape Maintenance	230,000	38,352	191,648	16.67%
Plant Replacement Program	10,000	1,129	8,871	11.29%
Irrigation Maintenance	12,000	3,840	8,160	32.00%
Entry & Walls Maintenance	1,500	207	1,293	13.80%
Total Other Physical Environment	316,700	48,675	268,025	15.37%
Road and Street Facilities				
Roadway Repair & Maintenance	1,500		1,500	0.00%
Total Road and Street Facilities	1,500	-	1,500	0.00%

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2023 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Parks and Recreation				
Field Services	12,000	-	12,000	0.00%
Clubhouse - Facility Janitorial Service	7,500	-	7,500	0.00%
Amenity Center Cleaning & Supplies	750	-	750	0.00%
Contracts-Pools	12,000	-	12,000	0.00%
Telephone/Fax/Internet Services	950	-	950	0.00%
R&M-Pools	2,500	-	2,500	0.00%
Facility A/C & Heating Maintenance & Repair	1,000	-	1,000	0.00%
Recreation / Park Facility Maintenance	7,500	2,853	4,647	38.04%
Playground Equipment and Maintenance	300	-	300	0.00%
Access Control Maintenance & Repair	2,000	-	2,000	0.00%
Special Events	500	-	500	0.00%
Dog Waste Station Service & Supplies	1,500	-	1,500	0.00%
Pool Permits	350		350	0.00%
Total Parks and Recreation	48,850	2,853	45,997	5.84%
<u>Contingency</u>				
Misc-Contingency	2,500	261	2,239	10.44%
Total Contingency	2,500	261	2,239	10.44%
TOTAL EXPENDITURES	563,167	142,401	420,766	25.29%
Excess (deficiency) of revenues				
Over (under) expenditures		9,684	9,684	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)		(22,405)		
FUND BALANCE, ENDING		\$ (12,721)		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2023 Series 2022-1 Debt Service Fund (200) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	 YEAR TO DATE ACTUAL		RIANCE (\$) V(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES						
Interest - Investments	\$ -	\$ 1,138	\$	1,138	0.00%	
Special Assmnts- Tax Collector	223,100	226,992		3,892	101.74%	
Special Assmnts- CDD Collected	-	87,680		87,680	0.00%	
TOTAL REVENUES	223,100	315,810		92,710	141.56%	
EXPENDITURES Debt Service						
Principal Debt Retirement	70,000	70,000		-	100.00%	
Interest Expense	153,100	167,148		(14,048)	109.18%	
Total Debt Service	223,100	 237,148		(14,048)	106.30%	
TOTAL EXPENDITURES	223,100	237,148		(14,048)	106.30%	
Excess (deficiency) of revenues Over (under) expenditures		 78,662		78,662	0.00%	
FUND BALANCE, BEGINNING (OCT 1, 2022)		114,505				
FUND BALANCE, ENDING		\$ 193,167				

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2023 Series 2022-2 Debt Service Fund (201) *(In Whole Numbers)* 

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	 AR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES					
Interest - Investments	\$ -	\$ 381	\$ 381	0.00%	
TOTAL REVENUES	-	381	381	0.00%	
EXPENDITURES Debt Service					
Interest Expense		 95,474	(95,474)	0.00%	
Total Debt Service		 95,474	(95,474)	0.00%	
TOTAL EXPENDITURES	-	95,474	(95,474)	0.00%	
Excess (deficiency) of revenues Over (under) expenditures		 (95,093)	(95,093)	0.00%	
FUND BALANCE, BEGINNING (OCT 1, 2022)		63,790			
FUND BALANCE, ENDING		\$ (31,303)			

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2023 Series 2022-1 Capital Projects Fund (300) *(In Whole Numbers)* 

ACCOUNT DESCRIPTION		ANNUAL ADOPTED BUDGET		EAR TO DATE	VARIANCE (\$) FAV(UNFAV)		YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES								
Interest - Investments	\$	-	\$	4	\$	4	0.00%	
TOTAL REVENUES		-		4		4	0.00%	
EXPENDITURES								
TOTAL EXPENDITURES		-		-		-	0.00%	
Excess (deficiency) of revenues								
Over (under) expenditures		-		4		4	0.00%	
FUND BALANCE, BEGINNING (OCT 1, 2022)				750				
FUND BALANCE, ENDING			\$	754				

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2023 Series 2022-2 Capital Projects Fund (301)

(In Whole Numbers)

BUDGET		R TO DATE	VARIANCE (\$) FAV(UNFAV)	AS A % OF ADOPTED BUD
\$-	\$	265	\$ 265	0.00%
-		265	265	0.00%
				0.00%
-			-	<b>0.00%</b>
	<u> </u>	139,542	203	0.00 %
	₿ -	\$ - <b>\$</b>	\$ - \$ 265 - <b>265</b> 	

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2023 General Fixed Assets Fund (900) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES				
TOTAL REVENUES	-			0.00%
EXPENDITURES				
TOTAL EXPENDITURES	-			0.00%
Excess (deficiency) of revenues Over (under) expenditures			<u>-</u>	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)		5,173,784	4	
FUND BALANCE, ENDING		\$ 5,173,784	4	

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2023 General Long-Term Debt Fund (950) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	 R TO DATE	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES				
TOTAL REVENUES	-	-	-	0.00%
EXPENDITURES				
TOTAL EXPENDITURES	-	-	-	0.00%
Excess (deficiency) of revenues				
Over (under) expenditures	-	 -		0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)		48,965		
FUND BALANCE, ENDING		\$ 48,965		

### COBBLESTONE CDD

**Bank Reconciliation** 

Bank Account No. Statement No. Statement Date	4096 08-23 8/31/2023	TRUIST - GF Operating		
G/L Balance (LCY)	7,282.10		Statement Balance	11,019.69
G/L Balance	7,282.10		Outstanding Deposits	0.00
Positive Adjustments	0.00		-	
			Subtotal	11,019.69
Subtotal	7,282.10		Outstanding Checks	3,737.59
Negative Adjustments	0.00		Differences	0.00
Ending G/L Balance	7,282.10		Ending Balance	7,282.10
Difference	0.00			

Posting Document Document Cleared Date Type No. Description Amount Amount Difference Checks 0.00 7/27/2023 Payment 1098 BETTY VALENTI 200.00 200.00 200.00 0.00 7/27/2023 Payment 1101 LEE R. THOMPSON 200.00 7/27/2023 Payment 1103 TIMES PUBLISHING COMPANY 1,049.50 1,049.50 0.00 7/27/2023 Payment 1104 U.S. BANK 7,003.75 7,003.75 0.00 7/27/2023 Payment 1106 PASCO COUNTY UTILITIES 3,110.31 3,110.31 0.00 8/3/2023 Payment 1107 PASCO COUNTY UTILITIES 2,081.06 2,081.06 0.00 8/10/2023 Payment 1108 BETTY VALENTI 200.00 200.00 0.00 8/10/2023 Payment 1110 JOHN C. BLAKLEY 200.00 200.00 0.00 8/10/2023 Payment 1111 LEE R. THOMPSON 200.00 200.00 0.00 PASCO COUNTY UTILITIES 8/10/2023 Payment 311.03 311.03 0.00 1112 8/10/2023 Payment 1113 YELLOWSTONE LANDSCAPE 927.14 927.14 0.00 8/18/2023 WITHLACOOCHEE RIVER ELECTRIC 0.00 Payment 1114 62,894.50 62,894.50 0.00 8/24/2023 Payment 1116 PASCO COUNTY UTILITIES 766.96 766.96 8/24/2023 Payment 1117 WITHLACOOCHEE RIVER ELECTRIC 52.24 52.24 0.00 Payment 8/24/2023 YELLOWSTONE LANDSCAPE 2,698.24 2,698.24 0.00 1118 8/21/2023 JE000241 Bank Fee Service Charge Prior Period 24.05 24.05 0.00 **Total Checks** 81,918.78 81,918.78 0.00 Deposits

8/1/2023	JE000220	CK#33847#### - O&M	G/L Ac	1,727.96	1,727.96	0.00
8/3/2023	JE000221	CK#34037#### - O&M	G/L Ac	1,727.96	1,727.96	0.00
8/8/2023	JE000222	CK#34216#### - O&M	G/L Ac	1,079.98	1,079.98	0.00
8/8/2023	JE000223	CK#34212#### - O&M	G/L Ac	1,079.98	1,079.98	0.00
8/15/2023	JE000225	CK#131995######## - Street Light Deposit loa	G/L Ac	62,894.50	62,894.50	0.00
8/17/2023	JE000234	CK#34341#### - O&M	G/L Ac	1,727.96	1,727.96	0.00
8/22/2023	JE000235	CK#34491#### - O&M	G/L Ac	1,148.91	1,148.91	0.00
8/22/2023	JE000236	CK#34492#### - O&M	G/L Ac	1,148.91	1,148.91	0.00
8/22/2023	JE000237	CK#34398#### - O&M	G/L Ac	863.98	863.98	0.00
8/22/2023	JE000238	CK#34399#### - O&M	G/L Ac	863.98	863.98	0.00
8/22/2023	JE000239	CK#34429#### - O&M	G/L Ac	863.98	863.98	0.00
8/22/2023	JE000240	CK#34430##### - O&M	G/L Ac	863.98	863.98	0.00

### COBBLESTONE CDD

Bank Reconciliation

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Total Dana	eite			75.992.08	75.992.08	0.00
Total Depo				75,992.06	75,992.08	0.00
Outstandir	ng Checks					
8/10/2023	Payment	1109	HORNER ENVIROMENTAL PROFESSIONAL	750.00	0.00	750.00
8/24/2023	Payment	1115	ERIN MCCORMICK LAW, PA	2,987.59	0.00	2,987.59
Tota	al Outstanding	I Checks		3,737.59		3,737.59